



Meeting Minutes

Present: MaryJo Cobb, Walter Bardell, Chris Woessner, Jennifer Swendsen, Tara Freed

- 1. Sustainability Survey - Update:** *The Sustainability survey was revised to a one page questionnaire. STARS staff mailed this questionnaire to over 400 families having a County Case Manager within the 4 counties. The questionnaire, along with a letter and self addressed stamped envelope, were mailed with an indicated due date back by September 21, 2009. One hundred questionnaires were also translated into Spanish and Somali for distribution by Caritas. The survey/questionnaire results will be available by the end of September. This survey will address the "services" component of sustainability.*
- 2. Sustainability Template:** *A handout of Strategic Framework For Sustaining and Expanding Systems of Care was passed out for discussion. Each of the 5 core strategies were briefly reviewed. The sustainability template will look at other components of the System of Care sustainability beyond services. Chris suggested that each core strategy have a separate meeting to discuss and have the agenda of each core strategy meeting published on a wide spread bases before each meeting to invite and encourage wide spread input and involvement. MaryJo and Walter identified strategies' 1 and 4 as a good place to start. The question was raised "Do we need an outside facilitator to guide us through this process?" We will schedule a committee call with expert Bruce Strahl, STARS technical assistance from SAMHSA.*
- 3. Develop sustainability schedule:** *Meeting times and places were discussed. It was decided to schedule a monthly Sustainability meeting on the fourth Tuesday of each month at 3:00 in Monticello.*

Next meeting dates:

September 29, 2009, 3:00 p.m. in Monticello –regular meeting to focus on questions for the October 2 conference call with Bruce Strahl

October 2, 2009 at 10:00 a.m. in Monticello – conference call with Bruce Strahl

October 27, 2009 at 3:00 p.m. in Monticello

November 24, 2009 at 3:00 p.m. in St. Cloud

December 22, 2009 at 3:00 p.m. in Monticello