



**STARS**  
for Children's Mental Health

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**Governing Board Fiscal Sub Committee**  
**St Cloud CMMHC**  
**January 5, 2010 – 3:00 pm**

## Meeting Minutes

**Members Present:** David Baraga, David Nusbaum, Rosemary Cyr, Gene Garman, Joan Collins Marotte

**Members Absent:** Walter Bardell, MaryJo Cobb, MaryJo Verschay

**Family Representative:** Michael Lawrence (absent)

**STARS Coordinators (non-voting) present:** Chris Woessner, Jennifer Swendsen, Terry Peterson, Sara Dahlquist, Tara Freed, Michelle Ulfers

- 1. Review of the December 1, 2009 minutes:** In reviewing the minutes, it was noted that the recommendation to advise the Governance Board to write letters to the Directors of the four counties regarding the impact the new PMAP/Targeted Case Management model may have on the number of children's mental health caseloads in their respective counties had not been addressed at the December Board meeting. Concerns had been noted if the counties would still be able to fulfill their contract obligations with STARS regarding the funding/contract for wraparound case managers. Chris will schedule a meeting with Pearl, Gene and David B. to discuss before January's Board meeting. Approved minutes, David Nusbaum motioned, David Baraga seconded.
- 2. Year to Date Summary of Expenses and Match:** Jennifer reviewed the handout noting that the budget was updated to reflect the Carryover amount of \$348,018 from Year 4.
- 3. Review Year 6 Proposed Budget Worksheet:** Members reviewed the Year 6 Proposed Budget worksheet that hi-lighted three budget scenarios. Each of the three budget scenarios reflected different operating budgets. All three scenarios were reviewed and discussed. There were concerns of the amount budgeted for staff mileage reimbursement was not sufficient. Members discussed the amount budgeted for County Case Managers. It was noted that the counties experienced furloughs and a wage freeze yet the STARS contract with the counties included a yearly 4% salary increase with the budget reflecting this. David B. would clarify with CMMHC Board of Directors regarding the actual amounts paid verses the budgeted amount and recommend adjusting the contracts to reflect this.

David N. motioned to reduce the Rent line item by \$5,000, reduce the County Case manager Contract line item by \$5,000 and increase the Mileage line item by \$3,602, thus balancing the budget with the Grant Revenue of \$982,124. Rosemary seconded these adjustments. David B. motioned to present Scenario #2 with the adjustments listed above to the Governance Board at the January meeting, Rosemary seconded.

**Next Fiscal meeting: *Meetings will be scheduled as needed until further notice***