



STARS

for Children's Mental Health

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Governing Board Fiscal Sub Committee
Monticello CMMHC – STARS Room
March 17, 2009 – 3:00pm

Meeting Minutes

Board Members Present: Gene Garman, Joan Collins-Marotte, MaryJo Cobb, Sandi Shoberg, Walter Bardell (David Baraga, absent)

Family Representative: Michael Lawrence (absent)

STARS Coordinators (non-voting) present: Chris Schmid, Jennifer Swendsen, Bill Affeldt, Tara Freed, Sara Dahlquist, Michelle Ulfers, Terry Peterson, Larry Sundberg

Others Present: Rosemary Cyr, Mary Bonlender, Hugh Knox, Pearl Lieb

1. **Elect Co-Chairs from the Board:** *Gene Garman accepted the sub-committee chair position. David Baraga was unanimously voted co-chair.*
2. **Membership review:** *Members reviewed the handout. Regular Board members (Voting) are: David Baraga, David Nusbaum, Gene Garman, Joan Collins Marotte, MaryJo Cobb, MaryJo Verschay, Michael Lawrence, Walter Bardell and Sandi Shoberg. The Sub-committee recommends adding a Board member who is from one of our underserved communities as a voting member.*

STARS Coordinators (non-voting): Christine Schmid, Tara Freed, Larry Sundberg, Jennifer Swendsen, Michelle Ulfers, Sara Dahlquist, Terry Peterson (as evaluator) and Mayuli Bales.

3. **Duties of the sub-committee:** *Duties (handout) were reviewed. The sub-committee recommends additional duties: (6) Make budget recommendations to the Board; and (7) review and make recommendations about carry-forward funds to the Board.*
4. **Regular date to meet:** *The first Tuesday of the month from 4-5:30 is scheduled through the year but will be cancelled by on of the Co-Chairs if there is no business. The sub-committee will meet in the same location as the regular Board meeting that month.*

There was agreement that Jennifer would present the monthly expenditure report each month and that "Board Committee reports" should be added as a standing agenda item. The co-Chairs will be responsible to make that report to the Board.

5. **David's letter:** *Gene read David's letter to the sub-committee. Conversation and clarification of the issue needing resolution (3 year funding for wraparound worker contracts) began and the committee moved to that item on the agenda.*
6. **Minutes from February 24th and 25th :** Tabled
7. **Planning process (handout):** Tabled
8. **Year 5 Budget submitted proposal**
 - a. **Concerns about Wraparound worker contract**
 - b. **Ideas/solutions**

After a long discussion of issues:

Motion: *Walter Bardell* **Second:** *Joan Collins Marotte*

*"That the Board honor the 3 year contract with the 4 counties to employ an additional social worker to move forward with making wraparound the service delivery method. The committee also recommends the counties re-affirm their commitment to using the wraparound process with families receiving children's mental health case management." **Motion Carried.***

The committee recommends exploring options that will use year 4 funds to continue the Family Support Specialists contract for 2 years from Year 4 funds, which will free up the additional \$125,000 needed in year 5 to honor the contracts. Jennifer and Chris will prepare a list of possibilities from the Year 4 budget where funds may be drawn. The committee will look into this in greater detail at its April meeting.

9. **Year to date expense report:** Tabled.
 - a. **Review contract and budget summary** (2 handouts)
 - b. **Prepare report to Governing Board**
10. **Next date:** April 7th 2009, from 4-5:30 in Monticello.

Handouts: David's letter, Contracts summary, YTD Summary, Minutes from 24th and 25th, Planning process and Year 5 budget