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Governing Board Fiscal Sub Committee
Monticello CMMHC – STARS Room
April 7, 2009 – 4:00pm

Meeting Minutes

Members Present: MaryJo Cobb, David Nusbaum

Members Absent: Gene Garman, Joan Collins-Marotte, MaryJo Vercshay, Sandi Shoberg, Walter Bardell

Family Representative: Michael Lawrence (absent)

STARS Coordinators (non-voting) present: Chris Schmid, David Baraga, Jennifer Swendsen, Tara Freed, Michelle Ulfers, Terry Peterson, Mayuli Bales

1. **Review of the March 17, 2009 minutes:** *There was discussion about David Baraga being a non-voting Co-Chair. The group determined it was not a problem. Several last minute conflicts prevented a quorum but decision continued.*

2. **Review items tabled from March 17, 2009 meeting:**
 - a) **Minutes from February 24th and 25th**

 - b) **Planning Process (handout):** *Members reviewed the handout. The agreement was made to distribute the Planning Process handout at the next Governance Board meeting on April 16, 2009. It was also agreed to post the Planning Process on the STARS web site. After reviewing the Planning Process for the year, it was decided to have Jennifer start compiling committed dollars for Year 6 and ready for review and discussion at the next Fiscal Sub-Committee meeting on May 5, 2009. Jennifer will also provide a summary report on Match Tracking of In-Kind and Hard Cash Match. Local match required in Year 5 is 1:2 and in Year 6 is 2:2.*

 - c) **Year to date expense report:**
 - **Review contract and budget summary (2 handouts)**
 - **Prepare report to Governing Board:** *Chris will draft and send a 'Re-commitment letter' to each of the 4 counties requesting a written response to re-commit to Wraparound.*

3. **Discussion of potential unspent Year 4 dollars (handout):** *Discussion of potential carry forward amounts and sustaining the Family Support Specialists thus following the recommendation of the SAMHSA site visit last fall. Discussion of a 2 year contract with the Family Support Specialists provider which would pre-pay Year 5 using Year 4 dollars. David Baraga will speak with Frank Ryder if this is a feasible possibility. Chris will draft an email to Gwen Simpson regarding the match requirements concerning pre-paying a contract as proposed for the Family Support Specialists. This draft will be reviewed by the Fiscal Sub-Committee before sending it to Gwen.*

4. **Other Agenda Items:** *Update of the School Positive Behavior Intervention Project. David Nusbaum noted that the \$80,000 allocated to this project for Year 4 would not be used. Discussion of how the money should be allocated. The sub-committee recommended bringing the suggestion to the governing Board to establish a work committee.*

5. **Next date May 5th 2009, from 4-5:30 in St. Cloud.**