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Governing Board Fiscal Sub Committee
St. Cloud CMMHC
May 5, 2009 – 4:00pm

Meeting Minutes

Members Present: MaryJo Cobb, David Nusbaum, David Baraga, Gene Garman, Joan Collins Marotte

Members Absent: MaryJo Vercshay, Sandi Shoberg, Walter Bardell,

Family Representative: Michael Lawrence (absent)

STARS Coordinators (non-voting) present: Chris Schmid, Jennifer Swendsen, Tara Freed, Michelle Ulfers, Larry Sundberg, Sara Dahlquist, Ann Scoles

- 1. Review of the April 7, 2009 minutes:** *Approved minutes, David Baraga motioned, David Nusbaum seconded. The committee also clarified David Baraga is a voting member of this committee.*
- 2. Review Year to Date Summary of Expenditures Report (handout):** *Members reviewed handout.*
- 3. Review committed funds for Year 6 (handout):** *Reviewed the worksheet outlining committed/mandated funds for Year 6. Gene will report to the Governance Board. Fiscal sub-committee will reconvene by November of 2009 to start planning and compiling the Year 6 budget.*
- 4. Review summary report on Match Tracking (handout):** *Members reviewed handout.*
- 5. Status report on prepaying the contract for the Family Support Specialists:** *David Baraga spoke with Frank Rider regarding prepaying the contract. Frank stated prepaying Year 5 contract amount in Year 4 is an option but stressed the contract needed to be presented correctly. The contract should state that implementing the Family Support Specialist concept is a 2-3 year process, and that clear expectations about outcomes be written into the contract. Quarterly reports should be filed to monitor progress on attaining the goals. Noted that Joan Collins-Marotte abstained from comments, discussion, and recommendations during this contract discussion. David Baraga motioned with Mary Jo Cobb second the motion to move forward with a 2 year prepayment contract for the Family Support Specialists and Catholic Charities, carried. The committee directed David B., Chris, and Joan to write contract. Contract will be presented to the Governance Board.*
- 6. Discussion of Sandi Shoberg vacating her committee position:** *Rosemary Cyr indicated her willingness to fill that vacancy. Members directed Gene to add this to the Governance Board agenda for discussion and another county to be appointed.*
- 7. Other Agenda Items:** *Chris mailed the letter of re-commitment of wraparound to Benton, Stearns, Sherburne, and Wright counties. Counties will return a letter to Pearl Lieb, Governance Board Chair. Chris also informed the committee the Year 4 Amended Budget including the carry over was approved by SAMHSA.*
- 8. Next date June 2, 2009 from 4-5:30 in Monticello**