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Governing Board Fiscal Sub Committee  
Monticello CMMHC  
December 1, 2009 – 3:00 pm

## Meeting Minutes

**Members Present:** David Nusbaum, MaryJo Verschay, MaryJo Cobb, Rosemary Cyr, Gene Garman

**Members Absent:** Walter Bardell, David Baraga, Joan Collins Marotte

**Family Representative:** Michael Lawrence (absent)

**STARS Coordinators (non-voting) present:** Chris Woessner, Jennifer Swendsen, Terry Peterson, Sara Dahlquist-call in, Tara Freed,

- 1. Review of the November 5, 2009 minutes:** Approved minutes, Gene Garman motioned, MaryJo Verschay seconded.
- 2. Review of the Summary of Expenditures Report as of October 2009:** Members reviewed a handout showing expenses paid through October 2009. It was noted that the 'Amount Budgeted' did not reflect the carryover amount from Year 4, and only reflected the grant award amount of \$1,466,000 for Year 5. Once the Governance Board approves the amended budget with carryover, the carryover amount will be reflected in this report.
- 3. Review of Year 5 Budget with Carryover:** Members reviewed the Year 5 Proposed Budget with Carryover for a final discussion before it is presented at the December Governance Board meeting. Due to the large amount of information for the Year 5 budget, the committee recommended mailing each Governance Board member a copy of the Amended Budget with Narratives and the Budget Summary. **Jennifer was directed to mail these handouts as soon as possible.** The question was asked about the likelihood they would not approve our carryover request. Chris is not aware of any denials in the history of these grants.
- 4. Discussion of Year 6 Budget:** A small task force met as directed at the last Fiscal meeting to review Year 6 grant monies and come up with some scenarios taking into account that Year 6 grant monies would not cover current staffing and a full operating budget. Three proposed budgets showing different scenarios of staffing and operating budgets were presented and discussed.

It was noted that 1/3 of the entire budget was tied up in county case managers. The new PMAP/Targeted Case Management model may have impacted the number of children's mental health caseloads in the counties. There were questions regarding this and its relation to the STARS funding/contract for wraparound case managers in the counties. **The committee recommended the Governance Board to write letters to the four counties Directors regarding the impact of these changes in their respective counties, and if they are still able to fulfill their contract obligations with STARS.**

Rosemary felt the Year 6 budget scenarios worksheet should be included in the packet containing Year 5 budget handouts being mailed to the Governance Board members. It was agreed to include this as well.

**Next Fiscal meeting date:** January 5, 2010 at 3:00 in St. Cloud-CMMHC