

STARS Regional System of Care Board Minutes

Members present: Abe Abrahamson, Brenda Mahoney, David Nusbaum, Elizabeth Rogers, Ethan Turck, Gene Garman, Glenace Edwall, Hanna Kaufman, Joan Collins-Marotte, Kate Steffens Julie Carpenter, Kris Halonen, Kristine Kuper, MaryJo Cobb, Mary Jo Verschay, Pearl Lieb, Rosemary Cyr, Sandi Shoberg, Sharon Backstrom

Members absent:

Non-Voting Members present: Chris Schmid, David Baraga, Sara Dahlquist

Visitors: Cecil Huston, Sandra Murray

1. Call to order (4:00 - 4:05)

- a. Mission Statement read by Sara Dalquist

2. Approval of October minutes– (4:05)

Motion by: Sharon Backstrom **Seconded by:** Rosemary Cyr **Motion: Carried**

3. Approval of Agenda – (4:05)

Motion by: David Nasbaum **Seconded by:** Gene Garman **Motion: Carried**

4. Youth additions to agenda – (4:05 – 4:10)

Sara reported that Hannah will arrive a little late and can provide input at that time if needed.

5. Parent Involvement Presentation and Discussion: (4:10 – 4:35)- A presentation and subsequent interactive discussion was held with Parent Voices representatives and Board members about the value of Family Driven and how parents can become more involved with STARS. We talked about adjusting meeting times to evenings, providing stipends and childcare. Parent suggested creating links on our website to “get involved.” There are 4 levels of parent involvement according to MN Technical Assistance on Family Support: Phase 1) We talk about getting parents involved on committees. 2) We begin to employ parents and they are involved in some of the policy setting. 3) We use parents as part of our service delivery system. 4) Parents are the core of our team. Board members shared opportunities for families to be involved on several advisory boards at the county level. Note: Benton County is currently recruiting for a parent Representative to their Advisory Committee, Contact Sandi Shoberg. Our presenters suggest a permanent list of all opportunities available; on that can be routinely updated when Boards seek parent involvement or a vacancy occurs. The list must include information on how to apply. There are many ways to involve families not just boards, consider other talents like bookkeeping, writing, sending or creating flyers. Be sure to always have minutes available to parents who cannot be a part of the committee but may provide input in other ways or stay informed through the minutes. A reminder that recruitment is everyone’s responsibility: We must use a variety of different methods to recruit using, multi media, print and otherwise. The NW Initiative (MN other system of care site) has 18 full-time Family Support Specialist embedded with the project. These are in combination with Cultural Guide positions.

6. Old Business – (4:35 – 5:00)

- a. Review of November 1st meeting_(hand outs)
 - i. STARS system of care meeting structure
 - ii. Carry forward budget activity and recommendations-

Fiscal sub committee will meet on December 8, 2008 at Monti- CMMHC from 4:00pm to 6:00pm. Chris reviewed the handouts and noted that several suggestions were made November 1st. There was lively discussion of perhaps having an Executive committee with board membership as well as committee membership. A decision has not yet been reached. Chris suggests this could be discussed with the board consultants that agreed to work with us.

b. By-laws subcommittee report (handout) – Motion requested

Motion by: David Nusbaum **Seconded by:** Joan Collins-Marotte **Motion: Carried**

Motion to accept the changes to the by-laws as suggested by the By-Laws Subcommittee

c. Governing Board consultant reports.

Beth Dague and Teresa King are willing and ready to assist the Board as we move forward. Chris suggests a Board Retreat. Beth and Teresa was a professional and parent partnership from Cuyahoga County, Ohio.

d. Fiscal Report (Final September, Year 3) – handout

Chris and Jennifer reviewed the final year-3 budget summary and the proposed first ROUGH DRAFT of the carry forward budget that was put together from the November 1st meeting, coordinators and their committee workplans, and other items in the original year-4 budget submitted last spring. The first attempt at the new budget is very close to the total amount of the carry forward request. A reminder that this spring we will be preparing a budget that will be half the total in this one so some difficult decisions will need to be made and sustainability plans underway. The final draft budget request will be brought to the board in December for consideration.

Motion: Julie Carpenter Second: Sharon Backstrom Motion Carried.

Motion for Chris to go forward with the hiring of the Family Involvement Coordinator and Family Support Specialist positions as soon as possible.

Motion by: Sandi Shoberg Second by: MaryJo Cobb Motion Carried.

Motion to dedicate up to \$100,000 to the Mobile Crisis Response Team so they can be mobile 24/7 which will allow the team to bill for services.

Discussion included a statement that the Board committed to this Crisis Response Team development 2 years ago and we want to continue to support it. The CRT budget shortfall is the result of DHS State Operated Services discontinuing State funding for the employee salaries but without notice to us before the applications for grant funding were submitted.

7. New Business (5:00 – 5:20)

a. Kris Halonen resignation- Kris' enthusiasm and dedication will be missed tremendously. Chris will find a recognition plaque for Kris and Lisa. Pearl Lieb is acting as Chair; we still need a co-chair person.

b. Board membership

i. Renewals- **motion requested**

Motion by: David Nusbaum **Seconded by:** Rosemary Cyr **Motion: Carried**

Motion to accept renewals of members (Pearl Lieb, Elizabeth Rogers, Gene Garman, Julie Carpenter and Abe Abrahamson) and to confirm the required members (Brenda Mahoney, Rosemary Cyr, Mary Jo Cobb, Sandi Shoberg, Glenace Edwall/ MaryJo Verschay alternate) as recommended by the membership sub-committee.

ii. New members- **motion requested**

Motion by: David Nusbaum **Seconded by:** Julie Carpenter **Motion: Carried**

Motion to accept the new board member applications (Larone Greer, Marcia Schlattman, Ali Yusef) as recommended by the membership sub-committee; and to review the pending applications in December.

c. Committee list and subcommittees (handout) Tabled until next meeting.

8. Motion to Adjourn (5:40)

Motion by: David Nusbaum

Seconded by: Rosemary Cyr

Meeting Adjourned at 5:40 pm.

NEXT GOVERNANCE BOARD MEETING:

December 18, 2008

Monti CMMHC/Group Room