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**Evaluation Committee  
CMMHC – Monticello  
August 21, 2008 2:00pm**

## **Minutes**

**Members Present:** Terry Peterson, Larry Sundberg, Mary Bonlender, Diane Rohloff, Trisha Graves-Petron, Mary Jo Verschay, Mayuli Bales, Andrea Danielson, Mary Jackson, Christopher Hoa, Susan Pauly, Sandie Murray

- 1. Approval of Minutes:** April minutes were reviewed. No changes were made.
- 2. Excellence in Evaluation Recognition:** STARS' Evaluation Team submitted an entry into the "Excellence in Evaluation" contest conducted by ORC Macro. ORC Macro is the organization that manages the national evaluation under contract with SAMHSA. The entry category, "Evaluation Operations", was the most comprehensive division. Application and entry materials included a detailed chronology of everything we have done from beginning to present with regard to all our evaluation initiatives in Central Minnesota. Of the eleven entrants, STARS was awarded the Silver! Gary Blau presented Terry and our community with an award and certificates at a recognition luncheon in Nashville.
- 3. National Evaluation Update:** Larry presented current recruitment numbers. We have surpassed 125 families enrolled in the longitudinal study. 250 families have received system of care services, indicated by total EDIFs received.
- 4. Wraparound Evaluation Update (WFI 4.0):** Evaluators have been working and training to prepare for the largest initiative since we began the national evaluation. We will be evaluating the fidelity of case management and care coordination in relationship to the ten principle and four phases of wraparound. Case managers and care coordinators are participating in an intensive training to implement Wraparound. Evaluators will be interviewing families, case managers, and care coordinators using the Wraparound Fidelity Index, a tool developed at the University of Washington. The results will be used by participating agencies for purposes of continuous quality improvement.
- 5. Individual Family Reports (IFR):** Committee members reviewed the first draft of the report template that will be given to families participating in the National Evaluation. The report is intended to give caregivers and idea of how things are progressing for them and their child. Numerous suggestions were made. Larry will re-draft.
- 6. Services and Costs Study Update:** Terry and Larry recently met with a Mary Bonlender and her MIS specialist along with Anna Lucas, children's mental health data analyst from the state of Minnesota. The goal was to identify data sources for the Services and Costs Study of the National Evaluation. Essentially, the national evaluation wants to track costs for all the children participating in the longitudinal study. Because of Minnesota's complex multi-payer system, that would be nearly impossible. Instead, we are going to attempt to track those costs

paid directly by the federal, state and county government. At this point, we have not come up with a way to track insurer-paid costs.

- 7. Project Officer Site Visit September 22-24:** If you are available, Liz Sweet will be meeting with evaluation committee members in her review of our grant project on Tuesday, September 23, 8:30am at CMMHC in St. Cloud.

**Next Meeting: September 18, 2008 CMMHC St. Cloud, MN 2:00 pm**

**Meeting Adjourned**