

Minutes

Members Present: Larry Sundberg, Carole Iten, Diane Rohloff, Abdi Ahmed, Christopher Hoa, Mary Jackson, Christine Schmid, Larry Sundberg

- 1. Approval of minutes:** Prior meeting minutes were reviewed. No changes were made.
- 2. National Evaluation Update:** Discussion: Handout was distributed showing 156 of 285 families are enrolled in the outcome study. We are projecting 382 interviews to be completed in 2009. If enrollment projections are accurate for this year, we will be completing nearly 450 interviews in 2010.
- 3. Wraparound Evaluation Update (WFI 4.0):** The process was reviewed regarding the process for gathering baseline feedback relating to wraparound. The evaluation team is hoping to complete interviews and analyze the data sometime in February. Once completed, findings will be reported to the county supervisors. The question remains whether anyone will make use of the findings. With budgets tightening at the counties, it was suggested that this information would be very useful to county administrators if we can demonstrate that expensive out-of-home placements can be reduced.
- 4. STARS Newsletter:** Final revisions are being made to the first STARS newsletter. The theme is schools. We have assembled some of our data for the report, showing school-related measures for children served by STARS. Our children have demonstrated improvements in attendance, grades, and disciplinary activity. Also included are two anecdotal stories from STARS families. The newsletter will be mailed to all school professionals in the four-county area.
- 5. “Family Driven” Instrument:** Consideration is being given to a new questionnaire to help us measure how family driven our services are. This would likely replace the SpeakUp campaign. SpeakUp simply isn't getting into the hands of enough parents whose children receive services. The committee reviewed two instruments, one being used in the NW MN system of care, and another being used by Phase VI sites. Terry and Larry will draft an instrument based on the two that were reviewed. The committee will then decide the best way to administer the questionnaire – either direct mail to all families in case management, or in conjunction with the national evaluation interviews.
- 6. Individual Family Report (IFR) Feedback:** Discussion: Feedback from caregivers was reviewed by the committee relating to the Individualized Family Report. Caregivers

responded positively to the report and how it was presented by the Field Evaluators. Most parents indicated that receiving the report annually would be sufficient. Continue providing the report for timeframes following the 12 month, 24 month, and 36 month data collection periods. Continue gathering and analyzing feedback. Make adjustments as necessary.

- 7. Out-of-home Placement Data:** We are trying to gather 2008 out-of-home placement for each of our four counties. To ensure that we are comparing “apples to apples” Carole Iten suggested standardizing the process that the counties use to query this data from SSIS. She would be willing to meet with rep’s from the counties.

Meeting Adjourned

Next Meeting: February 17, 2008 at 2:00 pm @ CMMHC Monticello