

## **Minutes**

Members Present: Christine Woessner, Steven Carter, Margaret Mayavski, Allison Bakken, Mary Bonlender, Sandie Murray, Carole Iten, Terry Peterson, Larry Sundberg, Trisha Graves-Petron, Susan Pauly, Diane Rohloff, Allison Hendrickson, Sara Dahlquist

- 1. Review of Minutes:** Previous meeting minutes were reviewed with no changes.
- 2. National Evaluation Update - Enrollment Trend:** County enrollment into the National Evaluation is down substantially, partly due to the outsourcing of targeted case management by the state of MN. Stearns, Benton, and Wright are showing a drop in the number of children served. Sherburne has contracted with all providers and will continue to enroll children in services at a rate similar to the past enrollment. Terry and Larry will be meeting the director of Community Based Alternatives for Youth (CBAY) to inquire about enrolling families into the National Evaluation. We anticipate missing enrollment goals by over 70 families. To our funding source, SAMHSA, our reduced enrollment indicates that STARS is serving very few families in our target population.
- 3. Retaining Independent Youth:** Retaining youth who move away from home has been challenging. These are youth who have completed one or more National Evaluation interviews. Once they move out, we are having a hard time tracking them down. When we do reach them, the \$20 gift card doesn't seem to be enough incentive to continue in the study. The set of questionnaires is also larger for this age group. The committee agreed that it would be appropriate to offer these youth the combined amount of the caregiver and youth gift cards. For independent youth, this would amount to a \$40 incentive to complete follow-up interviews.
- 4. STARS Evaluation Facebook:** The committee discussed and decided that using Facebook would be an appropriate way to contact youth whom we are unable to locate using traditional methods. For purposes of confidentiality and consistency, all youth contact via Facebook would be carried out by the Evaluation Coordinator using private email within Facebook. No wall postings or public communications should take place using "STARS", "mental health".
- 5. Preparation for Project Officer Visit:** The committee is asked to be available for our meeting with Liz Sweet, our Project Officer. The following topics will be discussed by various members of the committee.
  - **Examples of Parent-driven Evaluation:**
    - **Parent Empowerment Survey:** Michelle Ulfers
    - **Presentation to Governance Board:** Sandie Murray, Trisha Graves-Petron, Diane Rohloff, Susan Pauly
    - **Individualized Family Report:** Margaret Mayavski, Evaluation Team

- **Examples of Youth-guided Evaluation**
  - **Youth Empowerment Survey:** Sara Dahlquist
  - **MACMHP Presentation:** Sara Dahlquist
  
- **Examples of Local Evaluation**
  - **WFI:** Tammy Peterson or Rosemary Cyr
  - **Parent Driven Training:** Michelle Ulfers
  - **Anti-stigma campaign:** Tara Freed

**Next Meeting: Project Officer Visit: 1:30 pm November 10, 2009 Monticello CMMHC**