

STARS Regional System of Care Board Minutes

Members present: Brenda Mahoney, David Nusbaum, Gene Garman, Julie Martindale, LaRone Greer, Marcia Schlattman, MaryJo Cobb, Pearl Lieb, Rosemary Cyr, Sandi Shoberg, Joan Collins-Marotte Mary Jo Verschay,

Members absent: Abe Abrahamson, Elizabeth Rogers Ethan Turck, Glenace Edwall (alternate present), Ismail Ali, Kim Emanuel, Julie Carpenter, Hanna Kaufman, Sharon Backstrom, Mayuli Bales, David Baraga

Non-Voting Members present: Sara Dahlquist, Michelle Ulfers

Staff: Jennifer Swendsen, Christine Schmid

Visitors: Rachel Ulfers, Mary Bonlender

1. Call to order

- a. Mission Statement read by Gene Garman
- b. It was noted that the Board was one member short of quorum and would need to obtain the final vote by email from one of the members not present as the by-laws allow.

2. Approval of March minutes–

Motion by: David Nusbaum

Seconded by: Walter Bardell

Motion: Carried

3. Approval of Agenda –

Motion by: Walter Bardell

Seconded by: Mary Jo Cobb

Motion: Carried

4. Committee Reports

a) Decision-Making Work Group (motion requested) The Board reviewed and discussed the second draft of the Decision-making structure, flow charts, narrative and swim-lanes. The Board decided to change the wording on the narrative to say “membership will include a Governing Board member, a parent or youth.” Instead of “Co-chaired”. **Rosemary: motion to approve the documents as modified.** **Walter: Second** **Motion: Carried pending email**

b) Fiscal Sub-Committee Gene and Jennifer reported that the sub-committee took a “peek” at the year 6 budget. The fiscal report of expenditures was distributed and reviewed. **David N: Motion to approve** **Walter: Second** **Motion Carried pending email**

c) Sustainability Work Group MaryJo Cobb reported the Sustainability Committee Work group. There is presently a survey monkey online asking for input about the various projects, activities and values that people want to sustain. Next meeting is June 17th at 5:45to 7:00. **Joan Collins Marotte: Motion to extend the deadline for input to June 30th and have paper copies for youth and families without internet access and that the survey be translated to Somali and Spanish.**
Mary Jo Cobb: Second **Motion Carried pending email**

d) Crisis Care Work Group progress report David Nusbaum reported that the workgroup is nearing a final proposal to use PATH and LSS therapeutic foster homes for crisis services. There will be a proposal for Board reaction in June.

e) Juvenile Justice Work Group report (motion requested) Chris report the work group recommendation to approve a contract for the Village Family Services to offer group and individual services for youth involved in the juvenile justice system who are at risk for placement. The services will be billable services for those with MA or MN Care. The services use a multi-systemic and wraparound approach which are evidence based/promising practices. The monies were allocated in December, from the now approved amended budget. **Gene: Motion to commit \$70,000 for a contract with the Village Family Services for Juvenile Justice.** **Rosemary: Second**
Motion Carried pending email

f) School Work Group David N reported that the school workgroup convened its first meeting. There was good representation from Sherburne, Holdingford and St Cloud. The next meeting is June 8th.

5. Old Business

a) 6 planning areas update – Board task forces to complete? Chris reviewed the 6 areas of need (from the site visit and powerpoint at the retreat). The one area or recommendation remaining is the 4 year Strategic Plan that includes a Sustainability plan beyond year 6 by using/bringing in an outside consultant. This issue was assigned to the Sustainability committee.

b) Parent Advisory Council (tabled from April) Michelle reviewed the progress and changes to the by-laws and questionnaire that the parent workgroup has been working on. Julie Carpenter was part of the workgroup and very helpful. The Board approved the sending out of the questionnaire to recruit members for the Parent Advisory Council but asked the word “Questionnaire” be changed to “Application”.

c) Clinical Director needs (tabled from April) Chris reviewed the job description of the Clinical Director and made recommendations for re-assigning some of those job duties to others and contracting for specific tasks when needed. SAMHSA requires a clinical director but says nothing about the amount of time required. The needs that remain unassigned at this time are, a person to oversee the broad system of care clinical areas of development and the Practice Improvement Committee. **Mary Jo Verschay: Motion to approve the job description reassignments but with an eye to filling the need for someone to oversee the broad clinical practice area and reconvene the Practice Improvement committee.** David N.: **Second**
Motion: Carried pending email

d) Cultural Concerns (tabled from April) The Governing Board assigned any further discussion to begin at the Cultural And Linguistic Competence Committee before bringing a recommendation or proposal to the Board for consideration as outlined in the decision-making structure that was approved.

6. New Business

a.) Personnel Changes Nanette Kiby Office manager terminated 5/4/09, Bill Affeldt-resigned as Clinical Director effective 5/1/09, Ann Scoles, Family Involvement Specialist Supervisor offered 2-weeks notice effective 5/29/09, Cultural Guide Mary Jackson resigned effective 4/9/09

b.) July 13-15, MACRO National Evaluation Site Visit/Assessment Chris will be in contact with several Board members to schedule interviews with the National Evaluation Team who will be coming for our second system of care assessment. Joan and Pearl have volunteered.

c.) Board Membership The Board recommends convening the Membership Committee that included Joan Collins Marotte and Brenda Mahoney to address the following:

- i.) Abe resignation
- ii.) JJ representative, United Behavioral HealthCare (UBH)

d.) Mandatory Grantee Meeting- July Chris reported the next Mandatory Grantee meeting will take place in Anaheim, CA July 28-31. We are convening a team.

10. **Motion to Adjourn** Motion by: David N Seconded by: MaryJo Cobb

NEXT GOVERNANCE BOARD MEETING: June 18, 2009 Monticello CMMHC/Group Room